

## For Incidents involving Recreational Vessels

### *Marine and Safety (Maritime Incidents) Regulations 2017*

This Report Form can be completed online and submitted by email. Any additional information such as images can be sent by email to [admin@mast.tas.gov.au](mailto:admin@mast.tas.gov.au) For further information and assistance, please contact MAST on (03) 6235 8888.

#### WHAT IS AN INCIDENT?

A maritime incident is –

- (a) the occurrence in navigable waters of any of the following:
- (i) the death or serious injury of a person on board a vessel;
  - (ii) the death or serious injury of a person caused by a vessel;
  - (iii) the loss overboard or presumed loss overboard of a person from a vessel;
  - (iv) the loss or presumed loss of a vessel (whether from sinking, structural failure, explosion or fire or otherwise);
  - (v) the abandonment of a vessel;
  - (vi) the theft, hijacking or suspicious disappearance of a vessel; or
- (b) the occurrence in navigable waters of any of the following to a serious degree:
- (i) the collision or near collision of a vessel with another vessel or any object;
  - (ii) the grounding or stranding of a vessel;
  - (iii) the flooding or swamping of a vessel;
  - (iv) the capsizing or complete roll-over of a vessel;
  - (v) a loss of stability affecting the safety of a vessel (whether from shifting cargo or ballast or other causes);
  - (vi) a loss of steerage or propulsion on a vessel;
  - (vii) the disablement of a vessel to such extent that it requires assistance;
  - (viii) a structural failure in the hull or superstructure of a vessel;
  - (ix) damage caused to or by a vessel;
  - (x) a fire, explosion or dangerous substances emergency on a vessel;
  - (xi) the loss overboard of a shipping container or other major item or quantity of cargo from a commercial vessel;
  - (xii) the loss overboard of spars, rigging or other major items of equipment from a sailing vessel;
  - (xiii) the loss overboard of nets, dredges, cables or other major items of equipment from a commercial fishing vessel.

It is immaterial whether the relevant vessel is underway or secured at the time of the relevant occurrence.

#### YOUR RESPONSIBILITIES AS OWNER OR MASTER

##### Regulation 6(1)

The master of a vessel must report to MAST by the quickest practicable means if a maritime incident occurs in respect of the vessel.

Penalty: Fine not exceeding 20 penalty units.

##### Regulation 6(2)

The owner of a vessel must report to MAST by the quickest practicable means if the vessel is lost, presumed lost or abandoned.

Penalty: Fine not exceeding 20 penalty units.

## Incident Description

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Location \_\_\_\_\_

☐ Enclosed      ☐ Inland      ☐ Inshore      ☐ Offshore      ☐ Not known

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_ (if known) Speed at time of Incident (knots).....

### Type of Incident

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Collision              | <input type="checkbox"/> Capsizing          | <input type="checkbox"/> Onboard Incident                        |
| <input type="checkbox"/> Of vessels             | <input type="checkbox"/> Sinking            | <input type="checkbox"/> Falls within vessel                     |
| <input type="checkbox"/> With fixed object      | <input type="checkbox"/> Swamping           | <input type="checkbox"/> Crushing/pinching                       |
| <input type="checkbox"/> With a floating object | <input type="checkbox"/> Flooding           | <input type="checkbox"/> Other onboard injury                    |
| <input type="checkbox"/> With an animal         | <input type="checkbox"/> Loss of vessel     | <input type="checkbox"/> Other Personal Injury                   |
| <input type="checkbox"/> With overhead object   | <input type="checkbox"/> Structural failure | <input type="checkbox"/> Hit by person/vessel                    |
| <input type="checkbox"/> With submerged object  | <input type="checkbox"/> Loss of stability  | <input type="checkbox"/> Skiing                                  |
| <input type="checkbox"/> With wharf             | <input type="checkbox"/> Fire               | <input type="checkbox"/> Parasailing                             |
| <input type="checkbox"/> Grounding              | <input type="checkbox"/> Explosion          | <input type="checkbox"/> Diving                                  |
| <input type="checkbox"/> Intentional            | <input type="checkbox"/> Person overboard   | <input type="checkbox"/> Other injury caused by operating vessel |
| <input type="checkbox"/> Unintentional          |   |  |

### Severity

- |   |   |                                    |
|---|---|------------------------------------|
| <input type="checkbox"/> Fatal incident | <input type="checkbox"/> Major damage         | <input type="checkbox"/> No damage |
| <input type="checkbox"/> Serious Injury | <input type="checkbox"/> Moderate damage      | <input type="checkbox"/> Not known |
| <input type="checkbox"/> Vessel lost    | <input type="checkbox"/> Property damage only |                                    |

### Environmental Conditions

- | Wind   | Wind Direction                     | Water                                   | Visibility                         | Weather                            |
|--|------------------------------------|---|------------------------------------|------------------------------------|
| <input type="checkbox"/> None                  | <input type="checkbox"/> N         | <input type="checkbox"/> Calm           | <input type="checkbox"/> Good      | <input type="checkbox"/> Clear     |
| <input type="checkbox"/> Light (1>8 knots)     | <input type="checkbox"/> NE        | <input type="checkbox"/> Choppy         | <input type="checkbox"/> Fair      | <input type="checkbox"/> Hazy      |
| <input type="checkbox"/> Moderate (8>15 knots) | <input type="checkbox"/> E         | <input type="checkbox"/> Rough          | <input type="checkbox"/> Poor      | <input type="checkbox"/> Cloudy    |
| <input type="checkbox"/> Strong (15>30 knots)  | <input type="checkbox"/> SE        | <input type="checkbox"/> Very rough     | <input type="checkbox"/> Not known | <input type="checkbox"/> Rain      |
| <input type="checkbox"/> Storm (>30 knots)     | <input type="checkbox"/> S         | <input type="checkbox"/> Strong current |                                    | <input type="checkbox"/> Flood     |
| <input type="checkbox"/> Not known             | <input type="checkbox"/> SW        | <input type="checkbox"/> Not known      |                                    | <input type="checkbox"/> Fog       |
|  | <input type="checkbox"/> W         |   |                                    | <input type="checkbox"/> Not known |
|  | <input type="checkbox"/> NW        |   |                                    |                                    |
|  | <input type="checkbox"/> Not known |   |                                    |                                    |

### Contributing Factors

- |   |   |
|---|---|
| <input type="checkbox"/> Restricted visibility        | <input type="checkbox"/> Wind / sea state |
| <input type="checkbox"/> Bar conditions               | <input type="checkbox"/> Tidal conditions |
| <input type="checkbox"/> Wash of passing vessel       | <input type="checkbox"/> Other            |
| <input type="checkbox"/> Floating or submerged object |   |

### Material Factors

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Inadequate stability | <input type="checkbox"/> Machinery    |
| <input type="checkbox"/> Electrical           | <input type="checkbox"/> Hull failure |
| <input type="checkbox"/> Navigation           | <input type="checkbox"/> Other        |

Vessel Details

Vessel 1

Vessel owner details

Owner's name

Telephone (business hours)

Telephone (after hours)

Address

Vessel details

Name of vessel

Official Registration No.

Registering Authority

Length (m)

Beam (m)

Year built

Number of passengers on board

Number of crew on board

Type

Commercial

☐ Passenger

☐ Non passenger

☐ Fishing vessel

☐ Hire & drive vessel

Recreational

☐ Motor boat

☐ House boat

☐ Paddle (row) boat

☐ PWC (jet ski)

☐ Sailing boat

☐ Other

Engine

☐ Outboard

☐ Inboard petrol

☐ Inboard diesel

☐ Inboard/Outboard

☐ None

☐ Other (specify)

Number of engines

Engine power

HP  
KW

Hull material

☐ Steel

☐ Ferro-cement

☐ Timber

☐ Fibreglass/GRP

☐ Aluminium

☐ Other (describe)

Vessel 2

Vessel owner details

Owner's name

Telephone (business hours)

Telephone (after hours)

Address

Vessel details

Name of vessel

Official Registration No.

Registering Authority

Length (m)

Beam (m)

Year built

Number of passengers on board

Number of crew on board

Type

Commercial

☐ Passenger

☐ Non passenger

☐ Fishing vessel

☐ Hire & drive vessel

Recreational

☐ Motor boat

☐ House boat

☐ Paddle (row) boat

☐ PWC (jet ski)

☐ Sailing boat

☐ Other

Engine

☐ Outboard

☐ Inboard petrol

☐ Inboard diesel

☐ Inboard/Outboard

☐ None

☐ Other (specify)

Number of engines

Engine power

HP  
KW

Hull material

☐ Steel

☐ Ferro-cement

☐ Timber

☐ Fibreglass/GRP

☐ Aluminium

☐ Other (describe)

Persons Involved

Vessel 1

Deceased or injured person

Name of deceased or injured person

Gender ☐ Male ☐ Female      DOB 

/ /

Telephone (business hours)       Telephone (after hours)

Address

Injury status

☐ Fatality      ☐ Missing person  
☐ Serious injury      ☐ Minor injury (not requiring hospitz

Activity of injured or deceased

☐ Person in charge (Master)      ☐ Jet-skier  
☐ Person at helm      ☐ Surf ski/surfboard rider  
☐ Crew      ☐ Swimmer  
☐ Passenger on vessel      ☐ Diver  
☐ Water-skier      ☐ Para-flier  
☐ Other

Master Details

Master's name

Gender ☐ Male ☐ Female      DOB 

/ /

Licence type and grade (eg Master 5)

Licence number       Issuing Authority

Issue date 

/ /

      Expiry date (if applicable) 

/ /

Address

Telephone (business hours)       Telephone (after hours)

Watchkeeper/Person at the helm

Role 

Master

☐ Crew member ☐ Passenger

Name

Gender ☐ Male ☐ Female      DOB 

/ /

Licence type and grade (eg Master 5)

Licence number       Issuing Authority

Issue date 

/ /

      Expiry date (if applicable) 

/ /

Address

Telephone (business hours)       Telephone (after hours)

Vessel 2

Deceased or injured person

Name of deceased or injured person

Gender ☐ Male ☐ Female      DOB 

/ /

Telephone (business hours)       Telephone (after hours)

Address

Injury status

☐ Fatality      ☐ Missing person  
☐ Serious injury      ☐ Minor injury (not requiring hospital)

Activity of injured or deceased

☐ Person in charge (Master)      ☐ Jet-skier  
☐ Person at helm      ☐ Surf ski/surfboard rider  
☐ Crew      ☐ Swimmer  
☐ Passenger on vessel      ☐ Diver  
☐ Water-skier      ☐ Para-flier  
☐ Other

Master Details

Master's name

Gender ☐ Male ☐ Female      DOB 

/ /

Licence type and grade (eg Master 5)

Licence number       Issuing Authority

Issue date 

/ /

      Expiry date (if applicable) 

/ /

Address

Telephone (business hours)       Telephone (after hours)

Watchkeeper/Person at the helm

Role 

Master

☐ Crew member ☐ Passenger

Name

Gender ☐ Male ☐ Female      DOB 

/ /

Licence type and grade (eg Master 5)

Licence number       Issuing Authority

Issue date 

/ /

      Expiry date (if applicable) 

/ /

Address

Telephone (business hours)       Telephone (after hours)

Report details

A **full description** (including a diagram or chart extract) of the incident and events leading up to the incident are to be detailed in the space provided below (if insufficient space, please use separate pages, each extra page that is used is to be signed).

N  
↑


Description of Incident

## Description of assistance rendered/received at the incident

---

---

Signature (Owner/Master) \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name (please print) \_\_\_\_\_

Name and Status of person who assisted in the completion of the form (if applicable) \_\_\_\_\_

*The personal information that we collect from you will only be used for the purpose for which it is provided and access to it will be given only to those whose function it is to deal with it or who are otherwise entitled by law to receive it. Failure to provide this information will result in your application not being able to be processed or the service not being able to be provided. Personal information may be accessed by you on request to MAST.*

### FOR OFFICE USE ONLY

- ☐ Alcohol or drugs
- ☐ BAC of deceased: \_\_\_\_\_
- ☐ Error of judgement
- ☐ Excessive speed
- ☐ Failure to keep a proper lookout

- ☐ Fatigue
- ☐ Inexperience
- ☐ Insecure mooring
- ☐ Lack of fuel
- ☐ Lack of maintenance

- ☐ Navigational error
- ☐ Overloading
- ☐ Other human factors
- ☐ Unknown